

PROPOSED CONDITIONS FOR KNIGHT STREET VAULT

Conditions agreed with police:

Amendment to supply alcohol:

Alcohol to commence at 10:00 am (not 08:00 am).

1. High-Definition CCTV shall be installed, operated and maintained, at all times that the premises are open for licensable activities or customers are on the premises and:
 - a) at least one camera will show a close-up of the entrance/entrances to the premises, to capture a clear, image of anyone entering.
 - b) shall cover all areas of the licensed premises.
 - c) recordings shall be in real time and stored for a minimum period of 31 days with date and time stamping.
 - d) footage shall be provided free of charge to the Police or authorised Council officer within 24 hours of a request or within any other agreed timeframe.
 - e) a staff member from the premises that is conversant with the operation of the CCTV system shall be on the premises at all times the premises is open to the public. This staff member will be able to show Police or authorised officers of the Licensing Authority footage with the minimum delay.

2. An incident log shall be kept at the premises for at least 12 months, and made available on request to an authorised officer of the licensing authority or the Police Licensing Unit, which will record the following:
 - (a) all crimes reported to the venue, or by the venue to the Police.
 - (b) all ejections of patrons
 - (c) any complaints received.
 - (d) any incidents of disorder
 - (e) seizures of drugs, offensive weapons, fraudulent ID or other items
 - (f) any failures or faults in the CCTV system or searching equipment or scanning equipment.
 - (g) A refusals book shall be kept at the premises to record details of all refusals to sell alcohol. This book shall contain the date and time of the refusal, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused.
 - (h) any visit by a responsible authority or emergency service
 - (i) the times on duty, and the licence number, of all licensed door supervisors employed by the premises.
 - (j) assaults or other injuries whether or not police or medical assistance is required.
 - (k) all times when CCTV and electronic identification system records have been supplied to Police and licensing authority officers.
 - (l) records of reasonable requests from authorised officers.

3. A written dispersal policy, approved by a Police Licensing Officer, will be in place and a copy available at the premises. As minimum the policy must cover actions to be taken to reduce the impact on the local community when customers are leaving the premise. The policy must be operated and adhered to by the staff at the premises.
4. The premises licence holder will ensure that a soft closure procedure is followed at the end of the evening; 30 mins before the terminal hour for hours open to public, any music that is playing must be lowered and announcements must be made to inform the public at the premises of the approaching closing time.
5. A written drugs and search policy detailing the actions to be undertaken to minimise the opportunity for weapons and illegal substances to enter the premises. The policy shall be available to the Police or an authorised officer of the Council on request.
6. An individual who holds a personal licence will be available on the premises on Friday's and Saturday's when licensable activities are taking place.
7. The Premises must implement a "Challenge 25" policy. All customers who appear to be under 25 must produce (in addition to requirements of the age verification policy under mandatory conditions (annex 1)) photographic identification in the form of a passport, driving licence or Proof of Age Scheme (P.A.S.S) approved identification before the sale of alcohol occurs.
8. At least one SIA registered door staff shall be employed on Fridays, Saturdays and days leading into a bank holiday from 21:00 hours until no customers remain on the premises.
9. Where customer capacities are known, SIA door staff will be employed at a ratio of one SIA door staff per fifty customers on the premises. Door staff will be required from 21:00 hours Fridays, Saturdays and days leading into Bank Holiday until all customers have left the premises.
10. Where SIA door supervisors are used at the premises, a record must be kept of their SIA registration number and the dates and times when they are on duty.
11. All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high visibility arm bands or jackets.
12. An entry control system to control the number of customers at the premises will be used to ensure safe capacity of customers at the premises at any one time. The system will be able to give a report the number of customers on the premises at any one time.

13. The Premise Licence Holder and Designated Premise Supervisor must ensure that SIA door staff and any other member of staff authorised by them prevent the removal of open containers of alcohol from the premises.
14. Whilst licensable activities are taking place, the toilets at the premises must be checked at least hourly for illegal drug use or supply. A written log of all checks must be kept at the premises for at least 31 days and made available for immediate inspection on the request of the Police Licensing Unit or an authorised officer of the licensing authority.
15. During all indoor entertainment events, levels of noise must be monitored at the boundary of the premises. Where it is found that the noise is audible at the boundary, action must be taken to reduce the level of noise to a level that will not cause a disturbance and will not affect the peaceful amenity residential properties that are located nearest to the boundary of the premises.
16. The garden area to be closed by 21:30 hours except for smokers in the designated smoking area.
17. Smokers in the designated smoking area to be limited to 5 people at any one time after 21:30 hours.
18. No glasses or bottles are to be taken into the designated smoking area after 21:30 hours. Drinks to be dispensed into plastic/polycarbonate containers.
19. No children under the age of 14 years old to be in the premises after 20:00 hours unless for a pre-booked event and accompanied by an adult.
20. Notices shall be prominently displayed at all exits and the courtyard area requesting customers to respect the needs of the local residents and leave the area quietly.

Conditions agreed with EH

1. A noise management plan shall be submitted to and approved by Environmental Health no later than two months after the issuing of the license. This shall be carried out in accordance with the guidance provided.
2. All team members are to be trained in the implementation of the noise management plan.
3. At the exit doors, prominent and clear notices are to be displayed requesting that patrons are considerate to local residents by leaving the premises and the area quietly.